

How to add Lesson on KForK Syllabus (v.1)

Step 1 – Create Lesson page

- I. Add/Edit
- II. Save, Preview and Publish

Step 2 – Add content/Element on Lesson page

- I. Add vocabulary block
- II. Add Verb of the day, Practice conversation and Practice text blocks

Step 3 – Create/Add Quizzes and Questions

- I. Create Quiz
- II. Create Questions
- III. Duplicate Existing Question and update content
- IV. Add Question to the Quiz

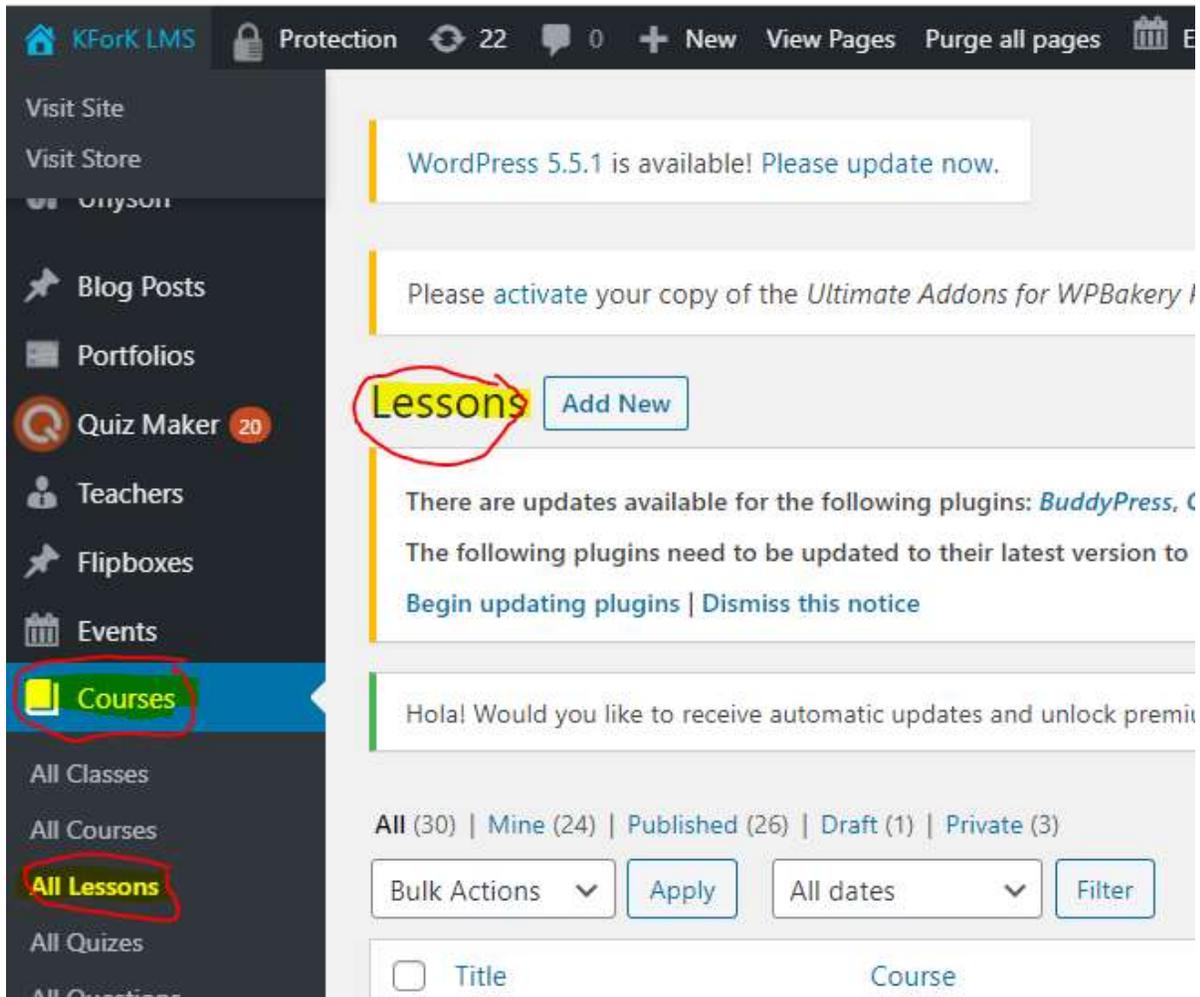
Step 4 – Create voice player for vocabulary, verb of the day sections

- I. Create voice for vocabulary
- II. Add voice in vocabulary block
- III. Create the voice player for the Verb of the day section

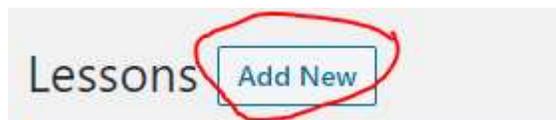
Step 1 – Create Lesson page

I. Add Lesson page to KForK Syllabus

Once you login -> Click on **Courses** from left menu and from course submenu click on **All courses** and Lesson page as shown from screenshot below will open.



From the Lesson page click **Add New**



When the lesson page is created you only need to add title (ex : Lesson 5) and all four options as listed below and the save the page:

Add title

- 1) **Author**: this is autofill by default,
- 2) **Lesson Course** (**NB: To associate the lesson with KFork Syllabus make sure [KFork Syllabus] is selected from the drop-down list**)
- 3) **Teacher**: this can be the author or someone else,
- 4) **Lesson duration**: will depend with content

<p>Author</p> <p>Author</p> <p>admin (admin_pbo6y967) ▼</p>	<p>Lesson Course</p> <p>Lesson Course</p> <p>KFork Syllabus ▼</p> <p><i>Assign course to this lesson here.</i></p>
<p>Teacher</p> <p>Teacher</p> <p>irusangiza ▼</p> <p><i>Assign Teacher to this lesson.</i></p>	<p>Lesson duration</p> <p>Lesson Duration In Minutes</p> <p><input type="text"/></p> <p><i>Add duration of this lesson in minutes.</i></p>

II. Save/Preview and Publish Lesson

NB: As you make changes on your page (Lesson) you need to make sure that you keeps saving the changes all the time otherwise, you will lose everything in case you leave the page accessing other options.

The options to save, preview and publish are located from the right panel. You only need to choose what option you need and make sure that it is executed successfully

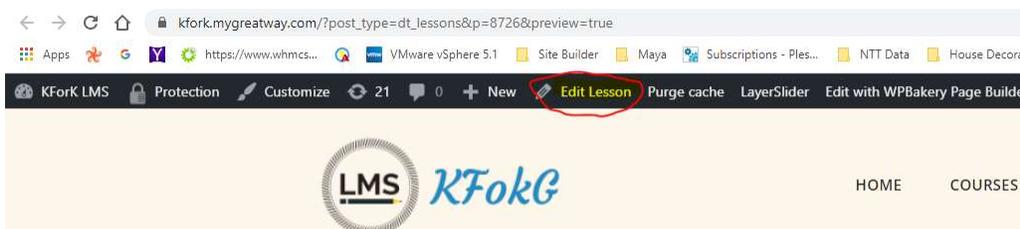
What is the different between save drafter, preview and publish?

Save draft= Keep the change

Preview = Check live the change you already apply and saved

Publish = Save and publish your content to the public

NB: When you select [**Preview**] and need to go back to edit mode you need to select [**Edit Lesson**] from the top Menu



Step 2 - Add contents/elements on Lesson page

From the Lesson page click on [**Backend Editor**] then, select [**Add Element**]

The image shows a screenshot of the WPBakery Page Builder interface. At the top, there is a header for "Lesson 10" with a permalink: <https://kfork.mygreatway.com/lessons/lesson-10/>. Below this, there are two buttons: "Backend Editor" (highlighted with a red circle) and "Frontend Editor". Underneath, there are "Add Media" and "Add Document" buttons. A rich text editor toolbar is visible with options like Paragraph, Bold, Italic, Bulleted List, Numbered List, Quote, Table, and Link.

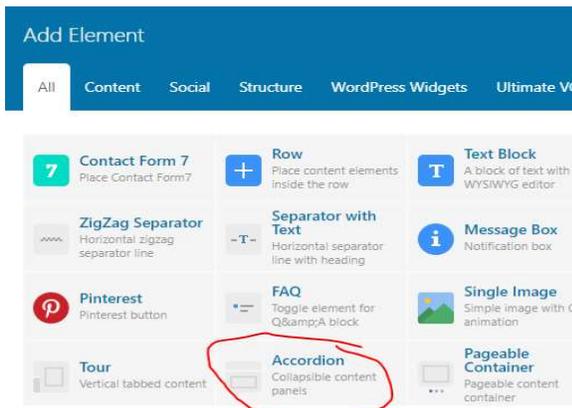
The main content area of the WPBakery Page Builder is titled "YOU HAVE BLANK PAGE START ADDING CONTENT OR TEMPLATES". At the bottom of this area, there are three buttons: "Add Element" (highlighted with a red circle), "Add Text Block", and "Add Template".

I. Adding Vocabulary Bloc with 4 columns/6 lines

- ❖ Columns = **Accordion**
- ❖ Lines = **Section** = **Vocabulary**

To add blocks, you need to add **accordion** (as column) first, then **sections** (as lines) finally rename sections with vocabulary names.

-> From **Add Element dialog box** select [**Accordion**]



When select accordion a block with one **Accordion** and two **Sections** will be created automatically as shown from screenshot below



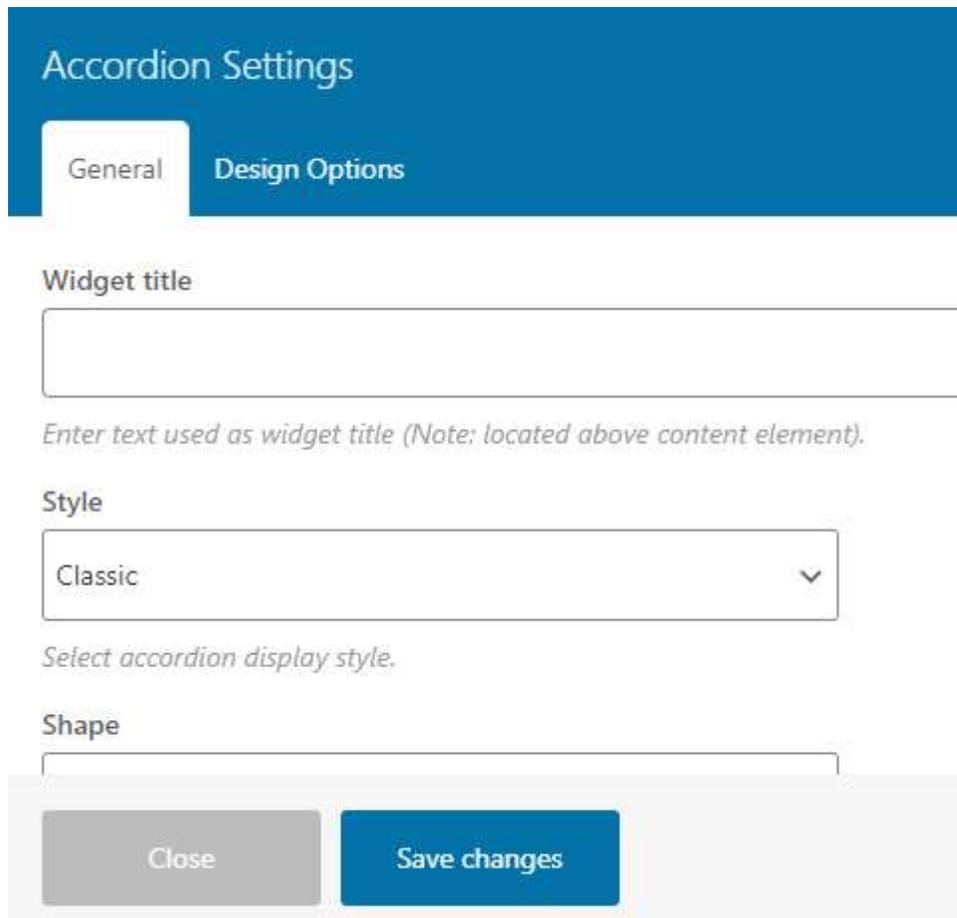
From the block created change accordion settings with values below :

- 🛠 **Style** = **Modern**,
- 🛠 **Shape** = **Round**,
- 🛠 **Color** = **Pick up one for each according**
- 🛠 **Allow Collapse all** = **Yes**
- 🛠 **Icon** = **Chevron**
- 🛠 **Active Section** = **100**

How to change the accordion settings, select the pencil icon  from the accordion blue bar.



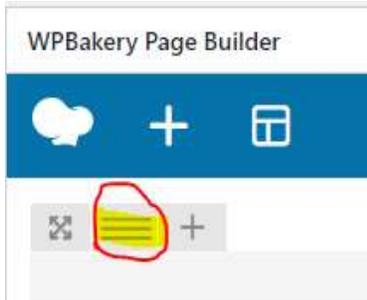
Adjust settings from the According Settings dialogue box with values provided

A screenshot of the 'Accordion Settings' dialog box. The title bar is blue with the text 'Accordion Settings'. Below the title bar are two tabs: 'General' (selected) and 'Design Options'. The 'General' tab contains three sections: 'Widget title' with an empty text input field and a note below it: 'Enter text used as widget title (Note: located above content element)'; 'Style' with a dropdown menu showing 'Classic' and a downward arrow, with a note below it: 'Select accordion display style.'; and 'Shape' with an empty text input field. At the bottom of the dialog are two buttons: 'Close' (grey) and 'Save changes' (blue).

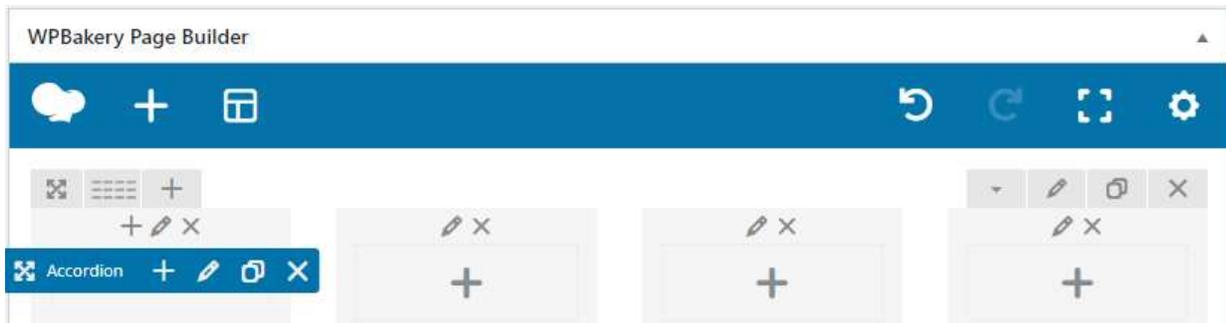
N.B: When all settings are updated you need to save the change by clicking on **[Save changes]** button.

When complete with accordion settings update, add three more columns in the block and copy/paste the according to all three new columns following steps below:

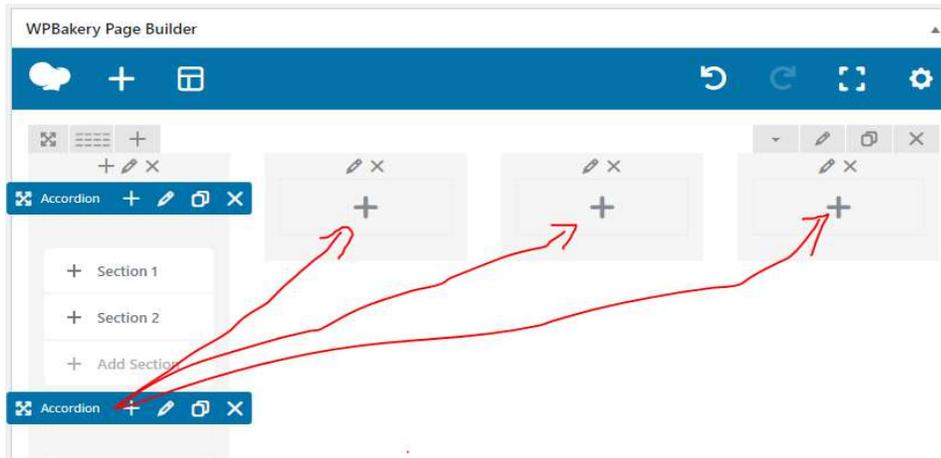
Expand the column bar by pointing the mouse to the customer column  then select four columns 



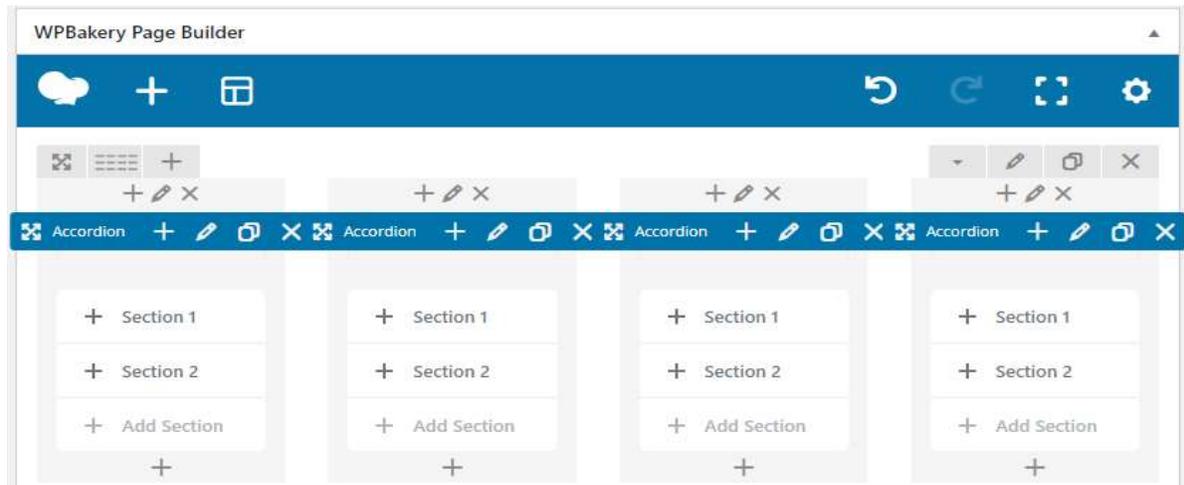
By selecting four columns the block will change from one column to four as listed from the screenshot below



Then [copy] and slid the existing **Accordion** to all three blocks added



Below is the screenshot of the vocabulary block, after completing the according copy/paste(slide) to all four columns.



Next step: add four more sections(lines) from each column(accordion) by clicking on **[+ Add Section]** button **+ Add Section** from each accordion. This will provide you with 4 columns(accordion) and six lines(sections).

Next step: Rename each section with vocabulary name in kinyarwanda (ex: section 1 = Amavuta)

To rename section box:

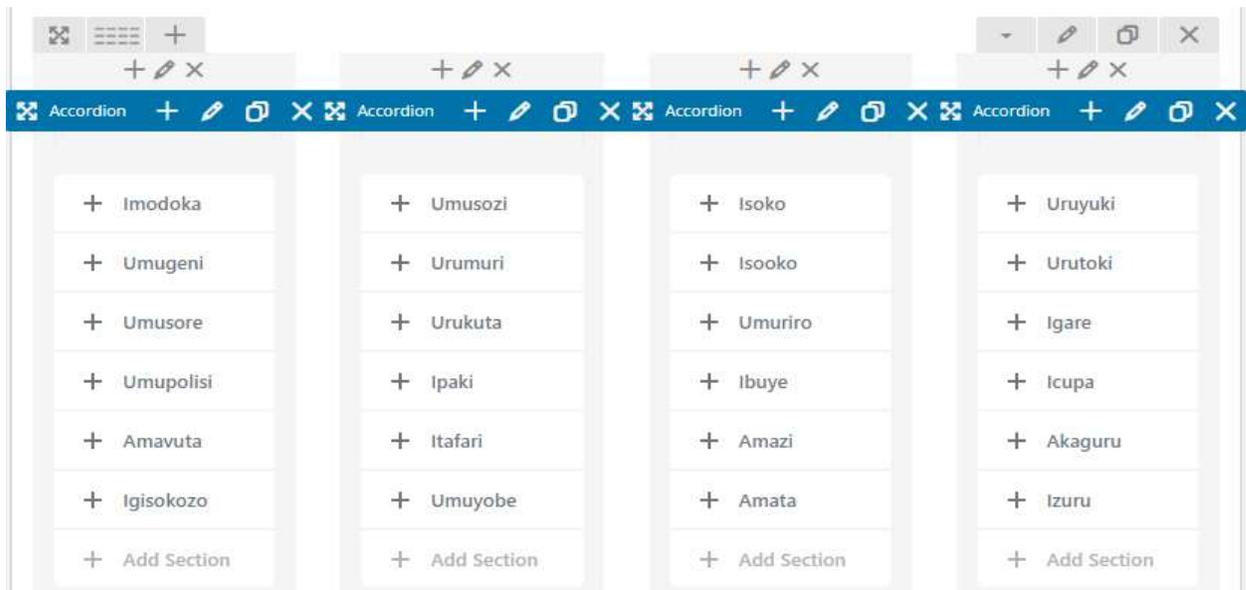
- Expand the section box area by clicking on **[+]** in front of the section name



- From section dialog box yellow bar click on pencil icon to open section setting dialogue boxe.

- Then replace Title with name of vocabulary in Kinyarwanda.
- **Save changes** when done

Below is the screenshot of the **Vocabulary block** after renaming all sections in editing mode



To delete section, select [X]  from the yellow bar.

Below is the finally screenshot in preview mode after renaming all sections with vocabulary names.



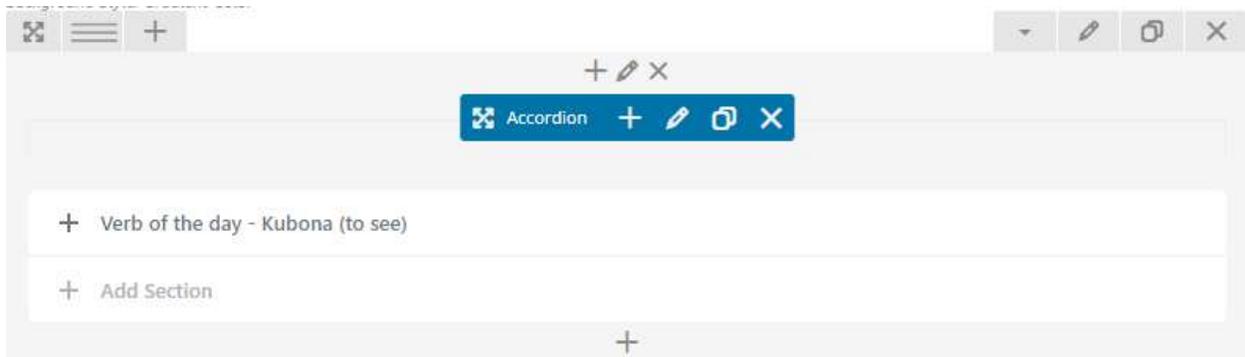
II. Adding the Verb of the day, Practice conversation and Practice text test bloc.

The **Verb of the Day**, **Practice conversation** and **Practice test** blocks should have same setting with one column (accordion) and one line (section)

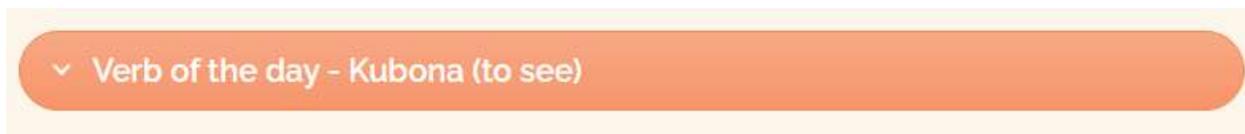
To add all three blocks, select the big **[+]** button at the end of the page



Below is the screenshot of the block with one accordion and one section in edit mode



Below is the screenshot of the block with one accordion and one section in preview mode



From each block you need to update the **accordion settings** as listed below

-  **Style** = **Modern**,
-  **Shape** = **Round**,
-  **Color** = **Pick up one for each according**
-  **Allow Collapse all** = **Yes**
-  **Icon** = **Chevron**
-  **Active Section** = **100**

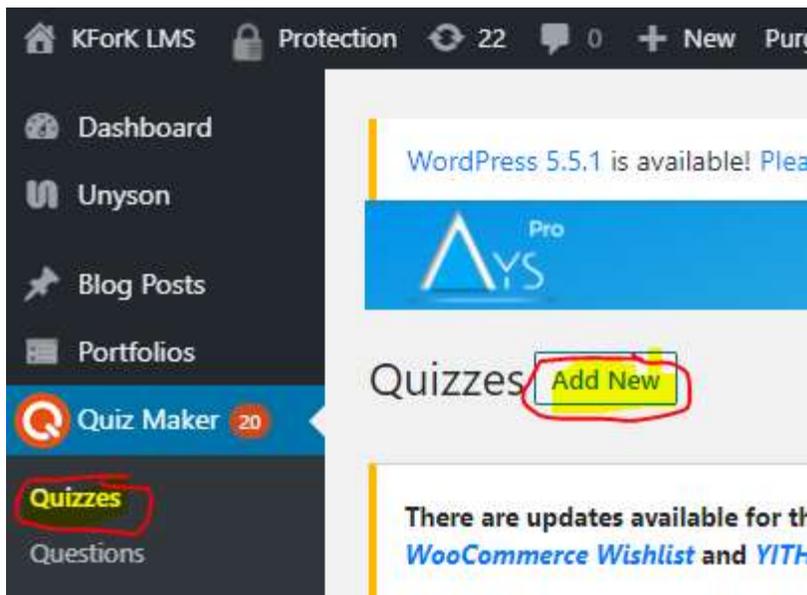
Step 3 – Create Quizzes and Questions

I. Create Quiz

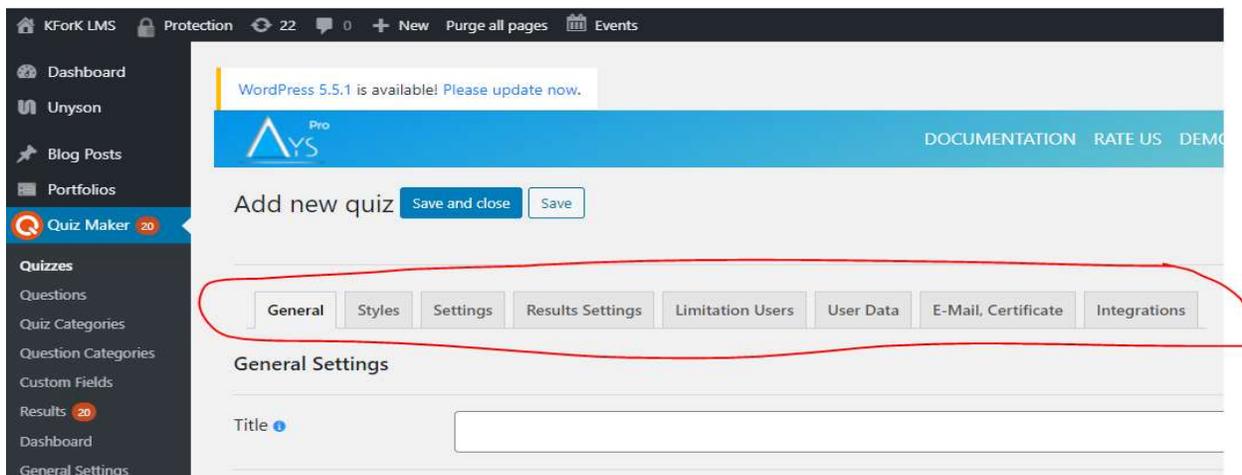
From the left panel click on [**Quiz Maker**],

From Quiz Maker submenu select [**Quizzes**],

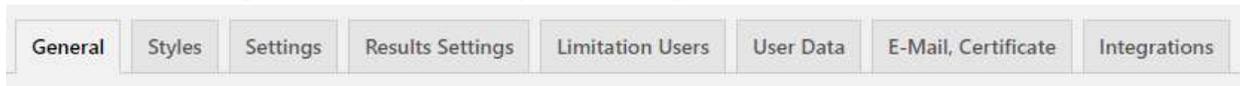
From Quizzes page click on [**Add new**] button.



When select [**Add New**] a Quiz page will be created as shown from screenshot below

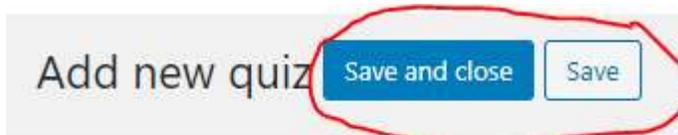


Add title from general tab and adjust settings from other tabs as needed



Save Quiz page

Save change from the top left of the page by clicking on [**Save and close**] or [**Save button**]



Add Quiz on a page

Each Quiz is identified by a **Title**(name) and **Shortcode**. To add Quiz on any page you only need to copy/past **shortcode** on the page.

A screenshot of the WordPress dashboard showing the Quiz Maker interface. The left sidebar has 'Quiz Maker' selected with a '20' badge. The main content area shows 'Quizzes' with an 'Add New' button. Below are filters for 'All (5)', 'Published (5)', and 'Unpublished (0)'. A table lists quizzes with columns for 'Title', 'Category', 'Shortcode', and 'Code include'. The 'Title' and 'Shortcode' columns are circled in red. The 'Shortcode' for the first quiz is '[ays_quiz id="8"]', which is highlighted in yellow. The 'Code include' column shows '<?php echo'.

<input type="checkbox"/>	Title	Category	Shortcode	Code include
<input type="checkbox"/>	KFork Syllabus Lesson 4	Uncategorized	[ays_quiz id="8"]	<?php echo

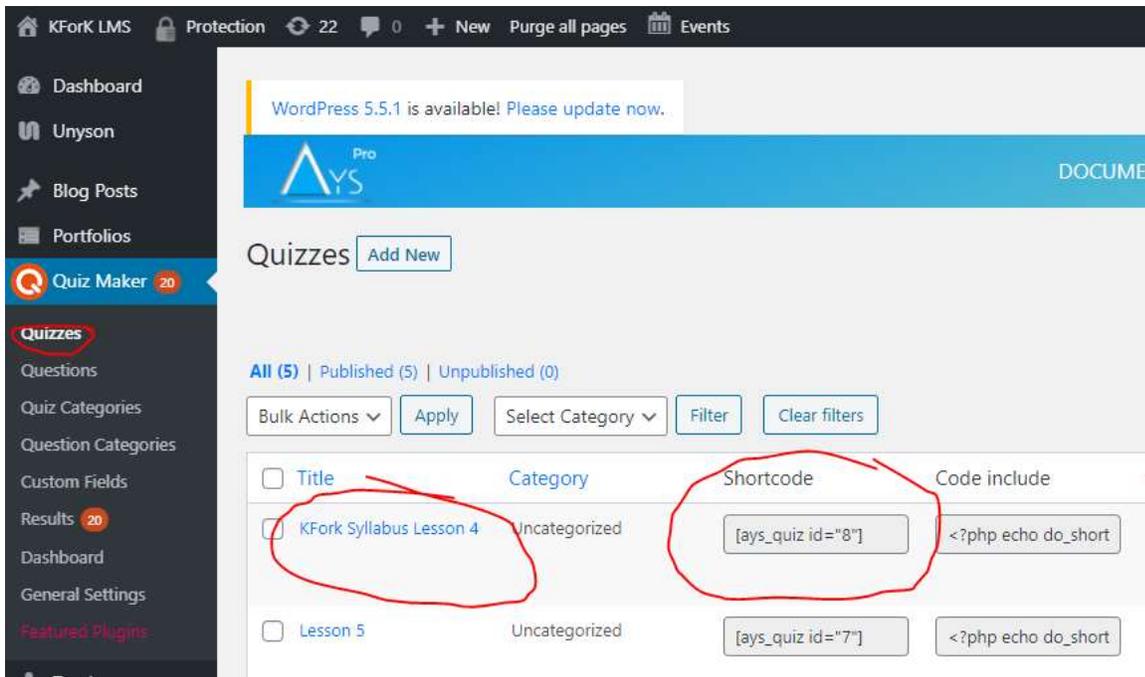
Duplicate existing Quiz

You can add Quiz manually or duplicate existing Quiz from other lessons, then update/replace content (text and pictures) to reflect your lesson.

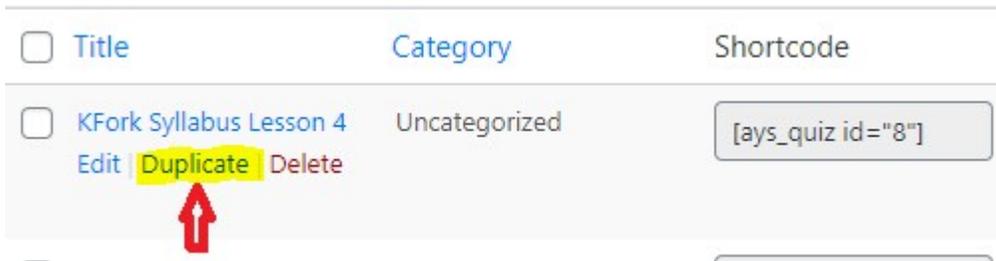
1) How to duplicate existing Quiz and update content (text and pictures)

a. Browse existing Quizzes

From the left panel go to **[Quiz Maker]** then select **[Quizzes]**. This will list all existing quizzes as shown from screenshot below by **title** and **shortcode** associated with each Quiz



To duplicate the course, position the mouse on the Title then select duplicate



When duplicate a Quiz a new copy of the same Quiz will be created with new **Title** and a **Shortcode** associate with it. The copy of the new Quiz duplicated will show up on top of all Quizzes

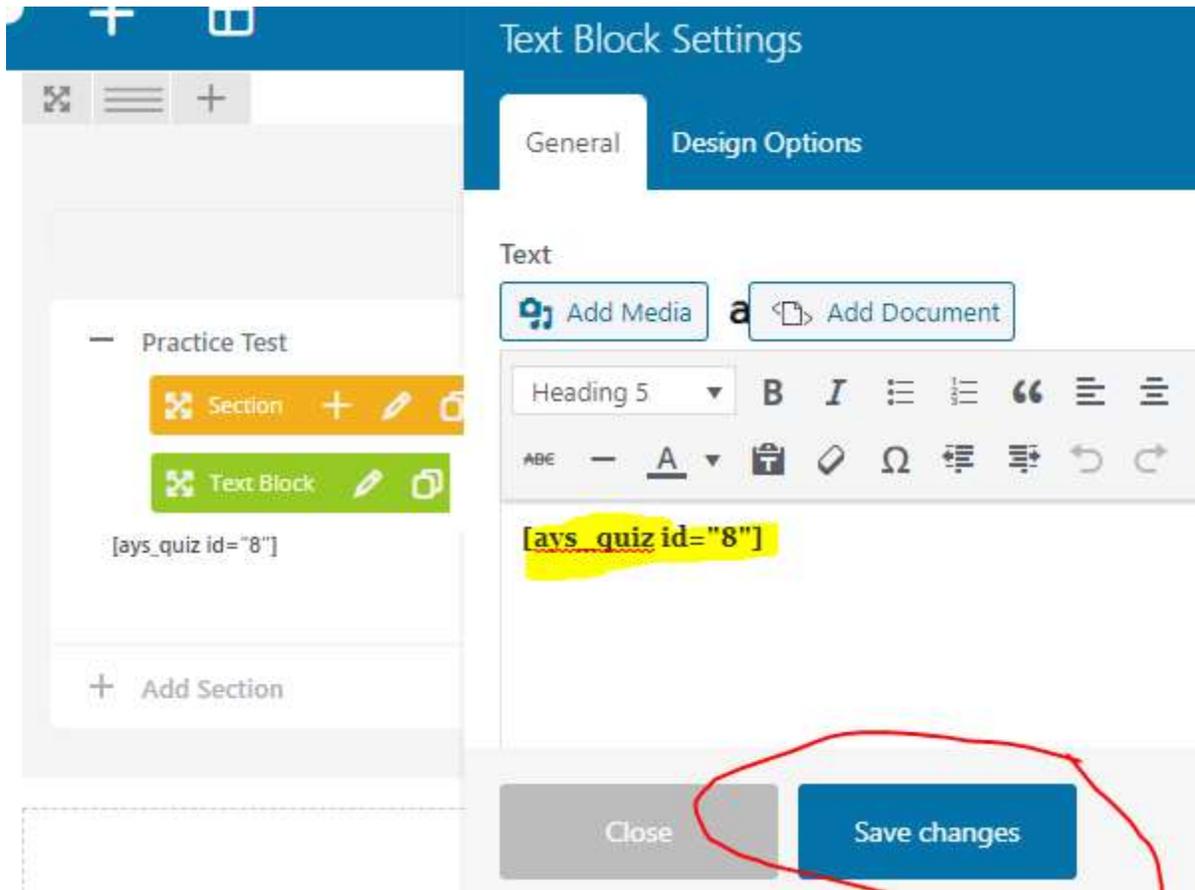
<input type="checkbox"/> Title	Category	Shortcode
<input type="checkbox"/> Copy - KFork Syllabus Lesson...	Uncategorized	[ays_quiz id="9"]
<input type="checkbox"/> KFork Syllabus Lesson 4	Uncategorized	[ays_quiz id="8"]

Open the new Quiz duplicated and rename the title with the lesson number you are working on then save change

Ex : if you duplicate **KFork Syllabus Lesson 4** the new name duplicate will be **Copy – Kfork Syllabus Lesson 4**. To rename it, you need to remove the copy and change 4 with 5 or any number depending on lesson you are working on. The new name will be **KFork Syllabus Lesson 5**.

The image shows a close-up of a quiz title field. The top part shows the original title: "Copy - KFork Syllabus Lesson 4". Below it, two red arrows point down to a new title field containing "KFork Syllabus Lesson 5".

Finally, select the **shortcode** for the new Quiz the go back to the **Lesson** where you created the **Practice Test block**, click on the pencil icon from the green bar to open/edit section and paste **shortcode** there and save change.



Answers 

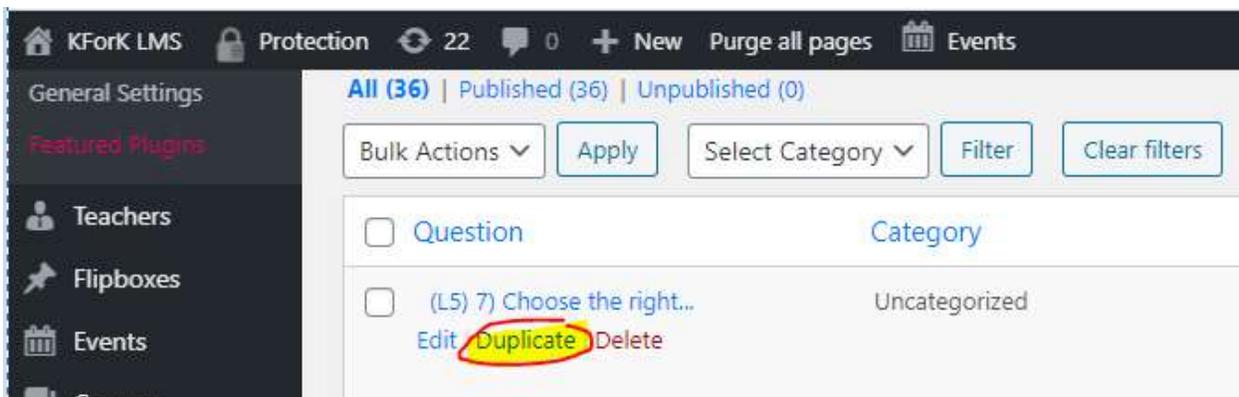
ORDERING	CORRECT	WEIGHT/POINT	ANSWER	IMAGE	DELETE
	<input type="radio"/>	<input type="text" value="0"/>	<input type="text"/>	<input type="button" value="Add"/>	<input type="button" value="-"/>
	<input type="radio"/>	<input type="text" value="0"/>	<input type="text"/>	<input type="button" value="Add"/>	<input type="button" value="-"/>

Save change when complete

Add new question 

III. Duplicate Existing Question and update content

Position the mouse on Question **title** then select [**Duplicate**]



KForK LMS Protection 22 0 + New Purge all pages Events

General Settings
Featured Plugins

Teachers
Flipboxes
Events

All (36) | Published (36) | Unpublished (0)

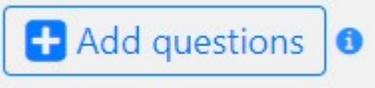
Bulk Actions Select Category

<input type="checkbox"/>	Question	Category
<input type="checkbox"/>	(L5) 7) Choose the right... Edit  Delete	Uncategorized

Then edit the duplicate Question and rename the title by deleting copy from the title and replacing the L4 with you lesson number (ex: L6).

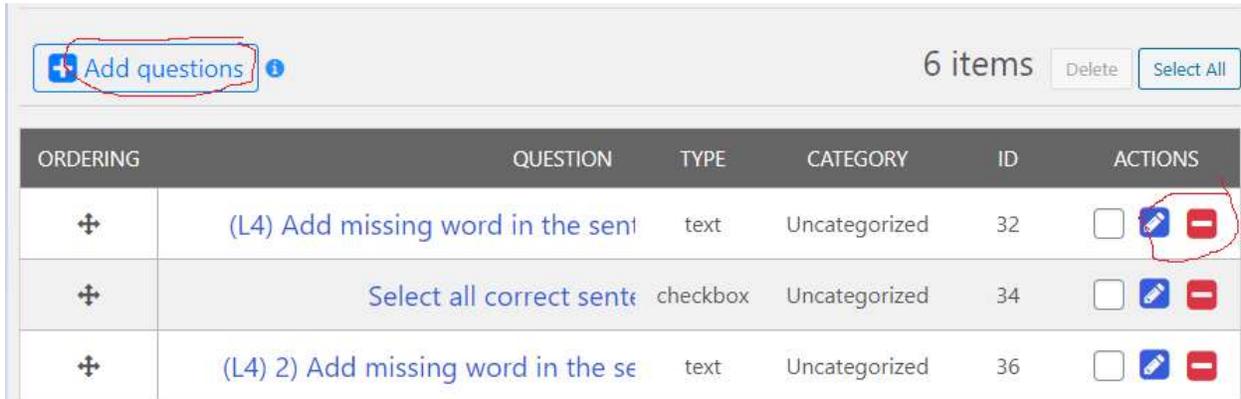
IV. Add Question to the Quiz

To add question to the **Quiz**. Open the Quiz from **Quiz Maker** then select **Add question**

To add question click  ,

To edit click 

To delete click 



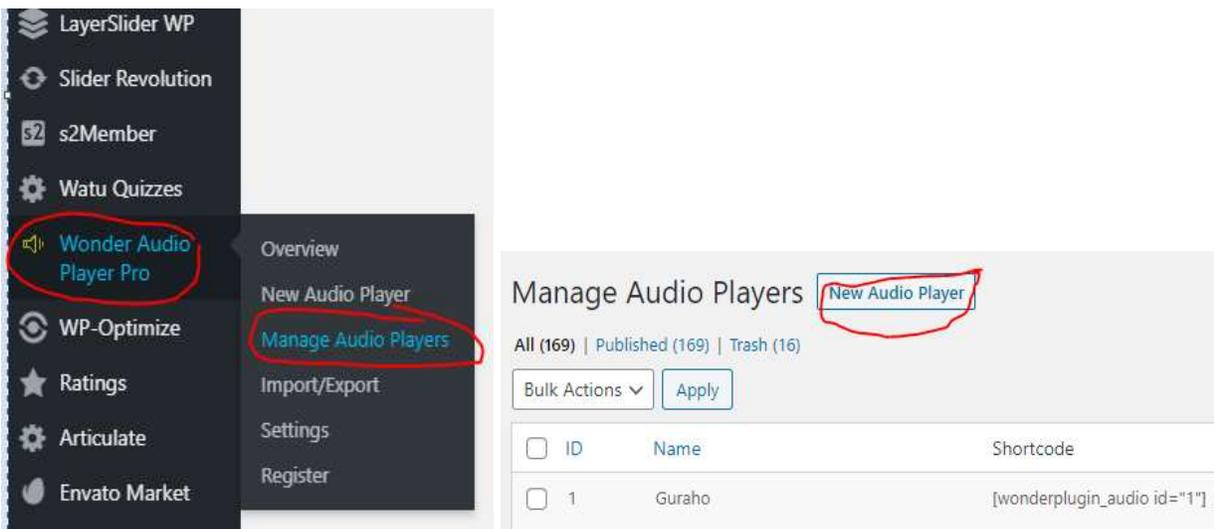
ORDERING	QUESTION	TYPE	CATEGORY	ID	ACTIONS
+	(L4) Add missing word in the sent	text	Uncategorized	32	<input type="checkbox"/>  
+	Select all correct sente	checkbox	Uncategorized	34	<input type="checkbox"/>  
+	(L4) 2) Add missing word in the se	text	Uncategorized	36	<input type="checkbox"/>  

Save change when complete  

Step 4 – Create voice player for vocabulary, verb of the day and other pages.

I. Create voice for vocabulary

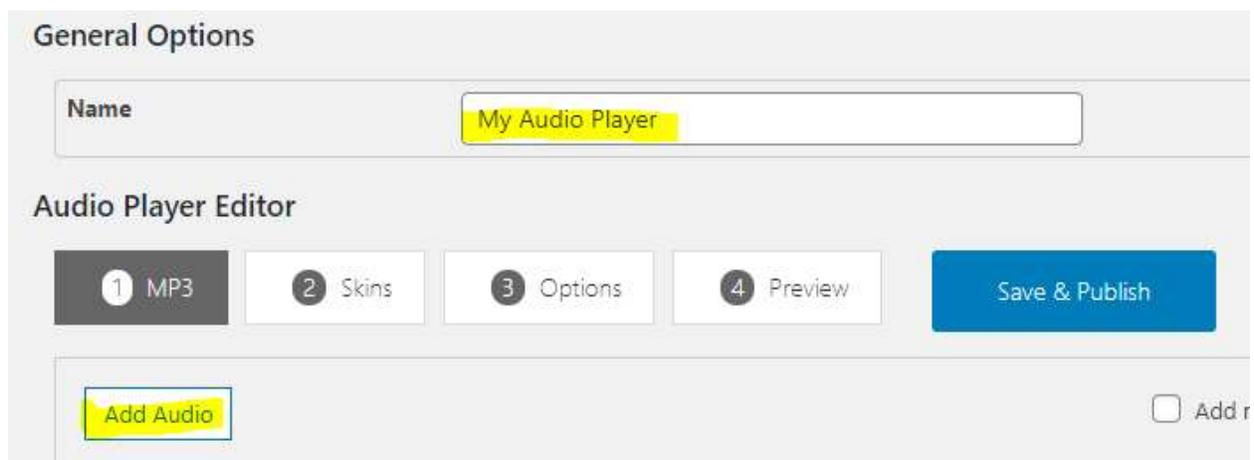
Scroll down from left panel to [**Wonder Audio Player Pro**] menu select [**Manage Audio Players**] then click [**New Audio Player**] button



The screenshot shows the WordPress admin dashboard. On the left, the 'Wonder Audio Player Pro' menu item is circled in red. A sub-menu is open, and 'Manage Audio Players' is also circled in red. To the right, the 'Manage Audio Players' page is visible, with a 'New Audio Player' button circled in red. Below the button, there is a table with columns for ID, Name, and Shortcode. The table contains one row with ID 1 and Name Guraho.

ID	Name	Shortcode
1	Guraho	[wonderplugin_audio id="1"]

From general Options Add audio **name** then click on [**Add Audio**] button



The screenshot shows the 'General Options' section of the Wonder Audio Player Editor. The 'Name' field is highlighted in yellow and contains the text 'My Audio Player'. Below this, the 'Audio Player Editor' section is visible, with four tabs: '1 MP3', '2 Skins', '3 Options', and '4 Preview'. The 'Add Audio' button is highlighted in yellow. To the right of the 'Add Audio' button, there is a checkbox labeled 'Add r'.

From **Add audio** box below upload **Mp3** and **Image** then click [OK] to save

Add audio

Mp3 URL or

This is a live streaming

Ogg URL (Optional) or

Image URL or

Title

Album

Artist

Information

Duration (seconds)

Add audio

Mp3 URL or

This is a live streaming

Ogg URL (Optional) or

Image URL or



Audio Player Editor

1 MP3 2 Skins

1

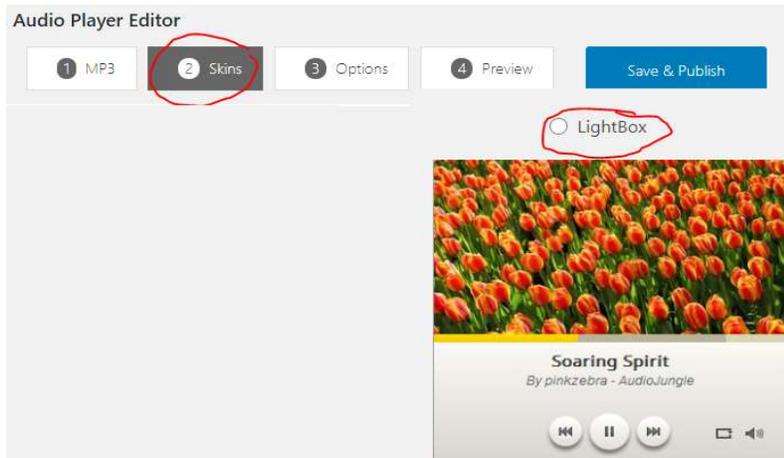


Edit | Clone | Delete
Move Up | Move Down

N.B: After uploading the voice and related image you need to update settings from **[Skin]** and **[Option]** tab with settings listed below

2 Skins 3 Options

From **[Skin]** tab scroll down and select **[Light box]**



From **[Options]** tab:

Skin Options: uncheck Preload audio on page

Preload audio on page load

For **Default loop mode** select **No Loop**

Default loop mode

Playlist options :

Uncheck **Display a vertical scroll bar when the number of tracks exceeds the above value**

Display a vertical scroll bar when the number of tracks exceeds the above value

Player Control options:

On Buttons unchecked all six boxes listed below:

- Show previous and next button
- Show loop button
- Show time
- Show volume button
- Show volume bar

On Progress bar uncheck:

- Show progress
- Show progress inside the player bar

On Title in bar player uncheck

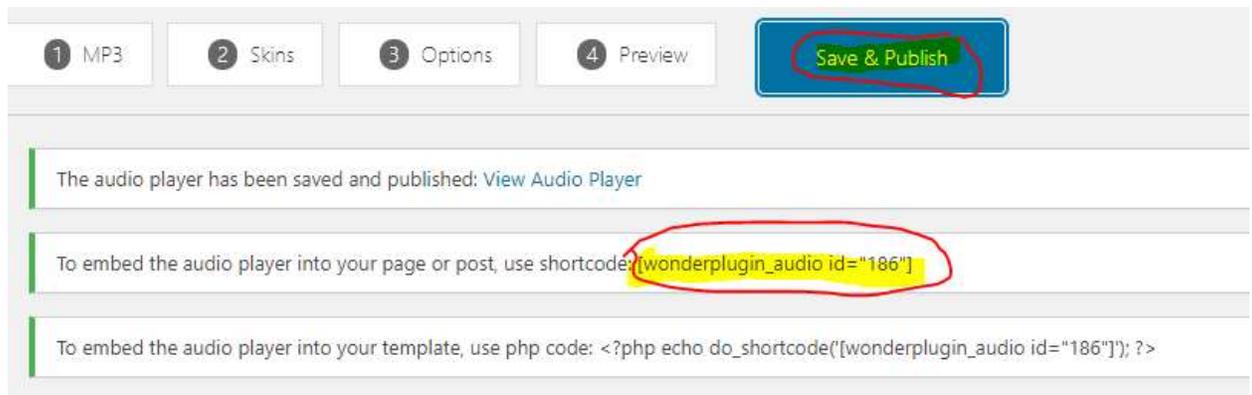
- Automatically scroll title

On Play/pause button image select



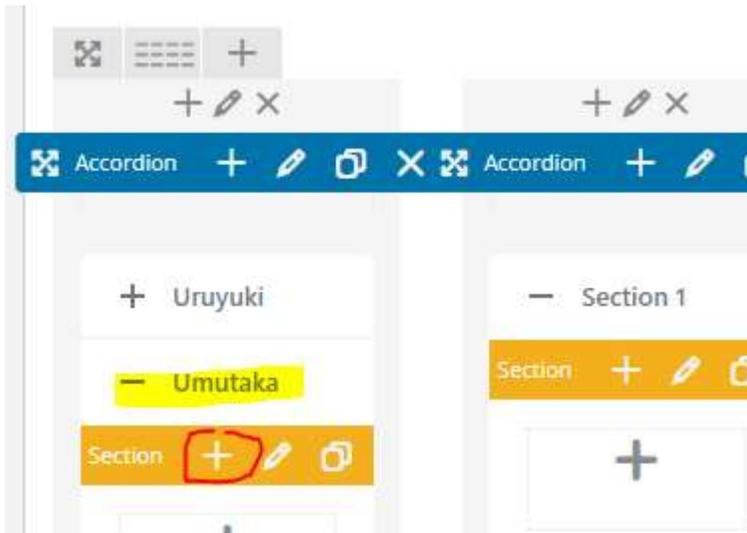
When you finish the change click [**Save & Publish**] button

To add the audio player into the vocabulary section you will need to copy/past the **shortcode** (**`[wonderplugin_audio id="186"]`**)

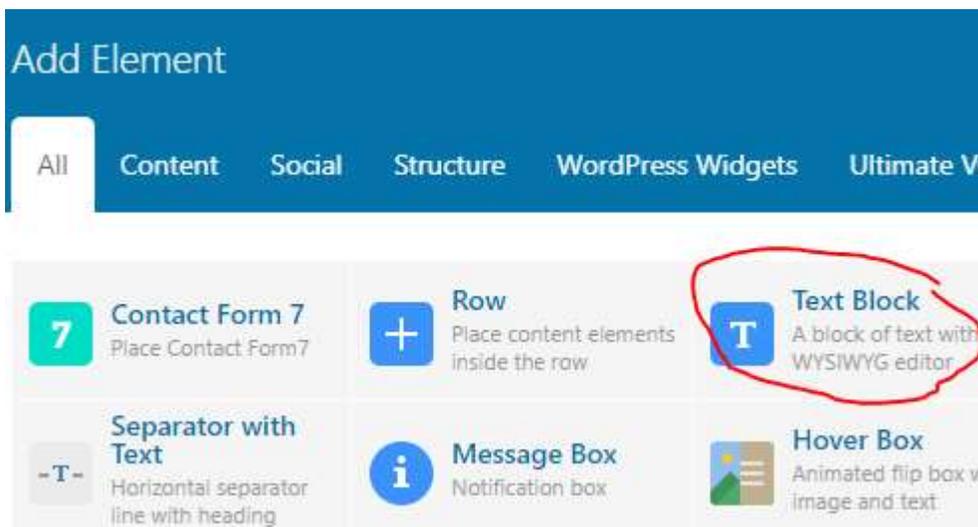
A screenshot of the audio player configuration interface. At the top, there are four tabs: "1 MP3", "2 Skins", "3 Options", and "4 Preview". To the right of these tabs is a blue button labeled "Save & Publish" which is circled in red. Below the tabs, there are three green-bordered boxes containing text. The first box says "The audio player has been saved and published: [View Audio Player](#)". The second box says "To embed the audio player into your page or post, use shortcode `[wonderplugin_audio id="186"]`", where the shortcode is highlighted in yellow and circled in red. The third box says "To embed the audio player into your template, use php code: `<?php echo do_shortcode('[wonderplugin_audio id="186']'); ?>`".

II. Add voice player in vocabulary section

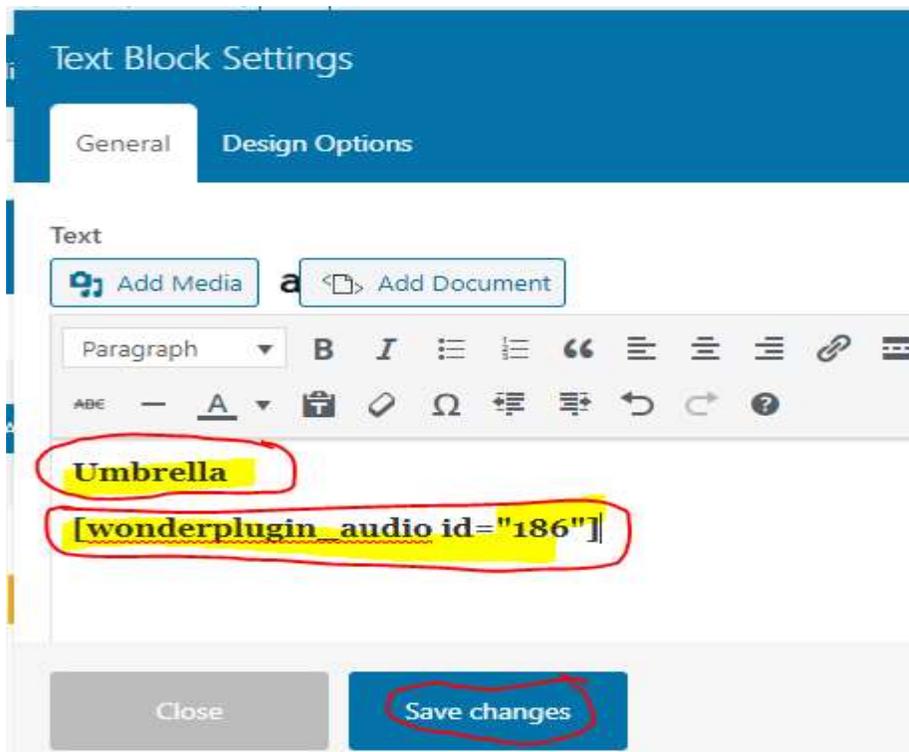
From **vocabulary block** go to the **section** containing the vocabulary you need to add voice/image and click the **[+]** icon to add a Text block



From **Add Element** select **[Text Block]**



From **Text Block Settings** add vocabulary name in English and past the **shortcode** “[wonderplugin_audio id="186"]” , save change.



The screenshot shows the 'Text Block Settings' dialog box with two tabs: 'General' and 'Design Options'. The 'Text' section is active, showing a text input field containing the word 'Umbrella' and the shortcode '[wonderplugin_audio id="186"]'. The 'Save changes' button is highlighted with a red circle. The 'Close' button is also visible.

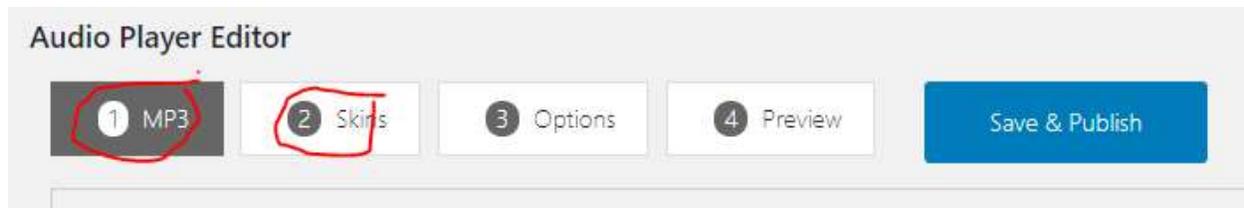
N.B Every time you change any content/element within the lesson page, you must save/Update to apply changes and preview to see how it looks like before you publish



The screenshot shows the 'Publish' dialog box. The 'Preview' button is highlighted with a red circle. Below it, the status is 'Privately Published', visibility is 'Private Edit', and there are 6 revisions. The publication date is 'Aug 22, 2020 at 15:43'. The 'Update' button is also highlighted with a red circle.

III. Create the voice player for the Verb of the day section

The process to create the voice player for both Vocabulary and the Verb of the day sections are the same and the only difference is in [MP3] and [Skins] tab settings

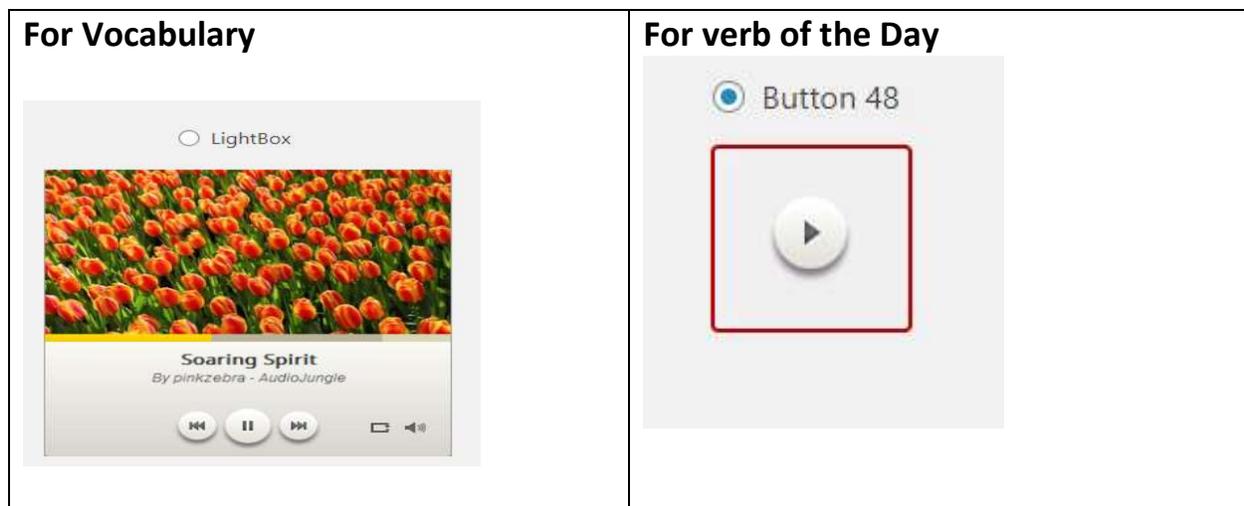


[MP3]

For **Vocabulary** section you need to upload **voice** and **image**

For the **Verb of the day** you only need to upload **voice**

[Skins]



To add the voice play you only need to copy/past the shortcode where you need the player to appear in the page,

<input type="checkbox"/> ID	Name	Shortcode	PHP code
<input type="checkbox"/> 1	Guraho	[wonderplugin_audio id="1"]	<?php echo do_shortcode('[wonderplugin_audio